

**MEETING OF THE BOARD OF TRUSTEES  
MARY RILEY STYLES PUBLIC LIBRARY**

Held in the Library Conference Room,  
120 N. Virginia Avenue, Falls Church,  
**February 15, 2006**

**1. CALL TO ORDER**

Mr. Gernand called the meeting to order at 7:30 p.m. The following Board members attended the meeting:

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|-----------------|-----------------|
| Alyn Beauchamp  | John Lawrence   |
| Donald Camp     | Jeff Peterson   |
| Chester DeLong  | Edward Rose III |
| Bradley Gernand |                 |

Library Director Mary McMahon and Senior Administrative Assistant Caroline Reich were also present. Ms. McMahon introduced Mr. Jeff Peterson as the newest member of the Library Board of Trustees.

**2. RECEIPT OF PETITIONS**

The Library Director distributed a memorandum in advance of the meeting responding to a letter sent to the Library Board of Trustees from Mr. Keith Thurston regarding the use of the Library's Conference Room. In the memorandum, she gave a synopsis of the key points in Mr. Thurston's letter, provided background information, and an overview of the current policy regarding the use of the Conference Room. Currently, the policy states that the Library Conference Room may only be used by Library staff and City Departments, Boards and Commissions. In his petition Mr. Thurston argued that the room should be made available for public use. After some discussion, the Board concluded they would discuss the subject at greater length at the next meeting.

**3. APPROVAL OF MINUTES OF DECEMBER 14, 2005 AND JANUARY 5, 2006**

**A motion was made to accept the minutes of the December 14 meeting as written. It was seconded and passed. A motion was made to accept the minutes of the January 5 meeting as written. It was seconded and passed.**

**4. SECOND READING OF THE PROPOSED FY07 BUDGET INITIATIVE:**

**Book Budget Increases. A motion was made to approve the initiative with non-substantive changes. It was seconded and passed.**

**5. FY07 BUDGET UPDATE**

The Library Director announced that of the eleven budget initiatives put forward to the City Manager for consideration, only one, the request for new PCs, will go forward in the City's budget. This will not go forward as a Library initiative but rather will be incorporated into the City's IT budget. The Director explained that because of City budget constraints, only initiatives that were mandated by federal or state government, or those which involved health or safety issues, would go forward to Council for final consideration.

**A motion was made to request the Library Director to re-present the Book Budget Initiative to the City Manager as a critical initiative. It was seconded and passed.**

**6. FIVE YEAR PLAN, 2006-2011**

The Library Director reported that the goals of the Five Year Plan had been reordered so they are tied to each department. Changes were suggested to the wording in

some sections, and a request was made to add investigating the need for additional space for the library as one of the objectives. There was a general consensus that the library should develop a method to assess the need for space as soon as possible. It was concluded that the discussion regarding the Plan should continue at the next meeting.

7. **LIBRARY REPORT AND ANNOUNCEMENTS**

The Director announced that on February 23 the Original Pancake House at Broaddale Shopping Center will donate 15% of its profits to the Library Foundation in honor of Library Lovers' Month. She also announced the library may get new carpeting, according to the Department of Environmental Services, but the project is still in the planning stages. She noted the Library User Survey will be distributed in the coming weeks and also that the Hurricane Task Force had selected a public school in St. Bernard Parish to be the recipient of the City's fundraising efforts, including a book sale fundraiser that will take place at the library during the month of March.

8. **BUSINESS NOT ON THE AGENDA**

The Library Director and members of the Board of Trustees said goodbye to departing member Alyn Beauchamp and thanked her for her years of service.

A request was made to revisit the issue of parking at the library at a forthcoming meeting.

9. **ADJOURNMENT**

There being no further business, **a motion was made to adjourn at 9:15 p.m. The motion was seconded and passed.**

Respectfully submitted,

Mary W. McMahon  
Library Director

Approved:

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Bradley Gernand, Chair

Copies: Board of Trustees, City Manager, Planning Commission, Library Reference Desk, Staff Bulletin Board, City Clerk, City Council, Historical Commission, Library Web Page

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